



Bimbadeen Heights Netball Club

Registration and Fees Policy

Purpose of this Policy

Bimbadeen Heights Netball Club (BHNC) aims to provide quality netball training and development opportunities for players of all ages and abilities. To achieve this, the club relies on the timely registration and payment of fees to pay for expenses such as association fees, equipment and court hire.

Scope of Policy

This policy applies to all registered members of Bimbadeen Heights Netball Club including players, coaches, umpires and committee members.

Roles & Responsibilities

The committee are responsible for setting the club fees for both Winter and Spring competitions each year. This will be based on Netball Victoria Membership fees, Association fees and expenses such as court hire and lighting, umpire fees and supply of equipment and apparel.

The Registrar is responsible for:

- Managing the registration of players, coaches, umpires and committee members via the MyNetball website and maintaining the database
- Preparing correspondence to players regarding registration
- Responding to registration queries
- Sending regular registration reports to the President and Treasurer
- Preparing and submit the LYVNA registration spreadsheet
- Ensuring coaches are aware of the process for registering players during the season

Members are responsible for registering each season via MyNetball using their Login ID and Password by the advised close date and ensuring that fees are paid on time or as per any agreed payment plan with the club.

Coaches are responsible for ensuring that unregistered or unfinancial players do not take part in match day activities as advised by the committee.



Registration

Registration details will be sent to current and new members prior the commencement of each season. Information regarding registration will also be made available via the club's website and social media.

New players are required to provide the Registrar with the following information in order to be added to the MyNetball database and sent an ID and Password which will be used to register online.

- Full Name
- Date of Birth
- Address
- Contact Number (i.e. Mobile and Home Phone)
- Email
- Next of Kin
- Next of Kin Contact Number (i.e. Mobile and Home Phone)
- MyNetball ID – if applicable
- Name of club transferring from – if applicable
- Level of experience e.g. never played before or basic / intermediate / advanced skill level

Team and player registration is subject to the availability of players, coaches and umpires. If numbers are insufficient to form teams, money will be refunded.

Late Registrations

Players registering after teams have been submitted to LYVNA will only be placed in a team if a vacancy exists and only after full payment has been received or an agreed payment plan is in place. The Committee reserves the right to place players who register late in a lower grade than they may be used to playing if this is the only team which has a vacancy.

Players who register once the season has commenced are required to pay the full player fees. Exceptions will be considered by the Committee on a case by case basis once half of the competition season has elapsed. The minimum fee payable will be 50% of the full player fee.

Registration Cancellations & Refunds

Once a player has registered, they have made a commitment to the club for that season and the committee will make decisions based on the number of registrations. For a variety of reasons, a player may choose to cancel their registration prior to the season commencing or may choose to leave the club during the season or not be able to play for personal reasons, serious illness or injury. A request to refund the balance of the registration fee (minus NVM fees) will only be considered in special circumstances (i.e. financial hardship, serious injury or illness or unforeseen family circumstances) and upon written request to the Registrar.

The Committee will consider the request based on individual circumstances and the reason for cancellation. The decision to refund any or all of the fees will be at the absolute discretion of the committee.

Cancellation of player's registration enforced at the discretion of the Committee or the Association due to inappropriate conduct, will not be entitled to any form of refund.



Transfers and Clearances

All transfers to other clubs will be managed via MyNetball by the Registrar.

Fees

Fee Structure

Fees comprise of club registration fee (determined by the committee each season), plus the compulsory Netball Victoria Membership (NVM) fee (determined by Netball Victoria each year) which provides insurance cover for players, coaches, umpires and committee members. NVM is valid from January 1st until December 31st each calendar year.

2019 Netball Victoria Membership (NVM) Fees

- Suncorp NetSetGO Registration (5 -10 yrs) - \$60
- Junior Registration (11-17 yrs) - \$53
- Senior Registration (18 & over) - \$73
- Off the Court Registration (Coaches, Umpires, Committee) - \$41

Fee Payment

All fees are required to be paid in full at time of registration and includes a small processing fee incurred by Netball Victoria. No payments can be transferred directly into the club's bank account unless an agreed payment plan is in place. No player will be permitted to take the court to represent the club unless all fees (including any arrears owing to the club or uniform payments) are paid in full. In special circumstances i.e. financial hardship, the committee will consider requests for a payment plan. If approved, the player/parent is required to meet the obligations relating to the payment plan. If these are not met, the committee reserves the right to prevent the player from taking the court until the outstanding amount is paid in full.

Fee Discounts

BHNC offers a \$5 discount off the club registration fee (i.e. not including NVM) to families with multiple players (i.e. \$5 off for 2nd Child, \$5 off for 3rd Child etc...)

BHNC offers a 20% discount off the club registration fee (i.e. not including NVM) for coaches and committee members that either play or have children playing. The 20% discount will apply to each registered player.